

Part 6.3.4 - Appendix: Locality Integration Board

1. Preamble

- **1.1** Part 3 (Meeting Procedure Rules) and Part 6 (Council Bodies) set out the rules and procedures that apply to all of the Council's Bodies and Sub-Bodies.
- **1.2** If there is any conflict between the wording of Parts 3 and 6 and this Appendix, this Appendix will prevail.

[Back to top](#)

2. Establishment and Accountability

- **2.1** The Locality Integration Board ("LIB") is a Sub-Body of the West Berkshire Health and Wellbeing Board ("HWB").
- **2.2** The LIB, through its Co-Chairmen (see below), is accountable to the Council via (in turn) the HWB Steering Group ("HWBSG") and the HWB.
- **2.3** The LIB is also accountable as set out below to the Buckinghamshire, Oxfordshire and Berkshire West ("BOB") Integrated Care Board ("ICB") and, in particular, the ICB's Berkshire West Place-Based Partnership Board ("PBP").

[Back to top](#)

3. Scope of Role - Statutory

- **3.1** The Council receives funding - the Better Care Fund ("BCF") - from NHS England ("NHSE") to undertake certain functions and activities in relation to health and social care integration and has accountability to NHSE for that funding (and, as detailed in the HWB Appendix, the HWB has to approve submission of the BCF Plan to NHSE).
- **3.2** The NHS Act 2006, as amended by the Care Act 2014 and the Health and Care Act 2022, gives NHSE powers to attach conditions to the payment of the BCF, including a requirement that HWBs jointly agree plans for how the money will be spent, with plans signed-off by the Council (via the HWB) and the ICB.

[Back to top](#)

4. Scope of Role - General

- **4.1** The LIB will:
 - **4.1.1** drive the co-design of integrated care neighbourhoods within the District and ways of working with District's Primary Care Networks ("PCNs"), NHS Providers, other Local Authority Providers and other stakeholders;
 - **4.1.2** develop and deliver a work programme for integrated care for the District's population enabling whole system benefits from integration;

- **4.1.3** develop a Population Health Management approach to proactively managing the health of the population of the District with 'rising risk' and by utilising the appropriate support tools, such as care planning and anticipatory care, and supporting primary prevention activity;
- **4.1.4** develop plans for allocating the BCF in the District and monitoring performance;
- **4.1.5** provide regular reports to the PBP and/or the HWBSG and/or the HWB.

[Back to top](#)

5. Membership

- **5.1** The membership of the LIB consists of:
 - at least one relevant Council Executive Member;
 - at least one representative of the Council's Adult Social Care function;
 - at least one representative of the ICB;
 - a representative of the Council's Housing function;
 - a representative of the Council's Public Health function;
 - at least one representative of the PCNs;
 - a representative of Berkshire Healthcare NHS Foundation Trust;
 - a representative of Royal Berkshire NHS Foundation Trust;
 - a representative of Pharmacy Thames Valley;
 - a representative of Healthwatch West Berkshire;
 - a representative of the voluntary and community sector;
- **5.2** Additional members may be co-opted onto the LIB as the agenda and work programme dictates.
- **5.3** If a member of the LIB is unable to attend a meeting they should identify a suitable substitute to attend on their behalf (and notify those administrating the LIB).

[Back to top](#)

6. Chairmanship and Quorum

- **6.1** The Council's and the ICB's senior appointees to the LIB (as identified by those bodies) shall be its Co-Chairmen, taking it in turns to chair meetings.
- **6.2** The quorum for a meeting shall be four members, which must include at least one of the Co-Chairmen or their substitute.

[Back to top](#)

7. Meetings and Decision-Making

- **7.1** Ordinary meetings of the LIB will generally take place monthly.
- **7.2** The LIB will seek to make all decisions via a consensus. In the event that a consensus cannot be reached, either Co-Chairman may call a vote, to be determined by a simple majority.
- **7.3** The LIB may delegate decisions to one, other or both Co-Chairmen, or in a matter of urgency the Co-Chairmen may jointly take a decision without a meeting of the LIB. In either event the action taken will be reported to the next relevant meeting.